MINUTES AND REPORT

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SPECIAL MEETING OF THE BOARD OF DIRECTORS

CO-OPERATIVE FEDERATION OF VICTORIA LTD.

held at

369 Lonsdale Street, Melbourne on Monday, 22nd October 1984, commencing 5 p.m.

1. PRESENT

Mr. J. N. Black	Chairman
Mr. E. J. Long	
Mr. B. H. Macintosh	
Mr. J. H. Mitchell	
Mr. J. Rigby	
Mr. M. Rundle	
Mr. M. Sevior	
Mr. I. Symons	
Mr. W. W. Rawlinson	Executive Officer

Apologies for absence received from

Mr. R. D. Harper, Mr. O. J. Slattery

2. BUSINESS

2.i To consider future directions of operations of the Co-operative Federation.

2.ii The Chairman advised the Board that he had received a formal notice from Mr. Rawlinson of his desire to retire from the office of Executive Officer with effect from 31st December 1984.

3. OBJECTIVE

The meeting agreed the objective of the Federation should continue to be -

To operate as the independent support service for Co-operatives of all types in Victoria whilst maintaining the role established in the Co-operative Societies Advisory Council of providing advisory services to the Victorian Government on total Victorian Co-operative matters.

The meeting noted -

(i) The current proposals of the Registrar to establish a Victorian Co-operative Council with direct representation from different types of Co-operatives;

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(ii) the apparent image of the Federation in the eyes of the Registrar;

(iii) the support expressed by members for the Federation and its current active involvement in addressing Government programmes affecting Co-operatives;

(iv) the need to increase membership to demonstrate better representative support of the Federation.

4. ACTION TO ACHIEVE OBJECTIVE

The meeting resolved -

4(i) To revise its submission to the Ministerial Advisory Committee on Co-operation on the structure and organisation of the proposed Victorian Co-operative Council. It agreed the submission should indicate that a Victorian Co-operative sector requirement of a Victorian Co-operative Council would be that the Co-operative industry representatives be selected by the Minister from nominations submitted by the non Government Co-operative apex organisation, the Co-operative Federation of Victoria. As a preliminary to such submission being prepared it was agreed consultation should be held with a view to obtaining support for the proposal with

Victorian Credit Co-operative Association
Federation of Housing Co-operatives
Representatives of Worker Co-operatives

4(ii) to make a direct appeal to directors of non member

Producer
Trading
Community Settlement
Co-operative Companies

for active support of the Federation in its role as the apex non Government Co-operative organisation in Victoria, to enable the charge of non viability to be refuted and to guarantee its role as the only Co-operative representative body eligible to nominate representatives for selection by the Minister for membership of the Victorian Co-operative Council.

It was agreed names and addresses of directors of the Co-operatives listed above and the proposed appeal be available for consideration of the Board at its meeting on 19th November 1984.

The sub-committee to deal with this proposal was agreed as -

Messrs. Rundle, Slattery, Rigby, Symons, Sevior.

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5. STAFF

The Board considered the financial position of the Federation and set an income target of $50,000 for the current financial year.

On the matter of succession to the present Executive Officer the meeting considered alternatives of

Direct advertising and appointment by selection from applicants.

Secondment of suitable officer from member organisation.

Reconstruction of Co-operative Federation of Australia to provide personnel.

6. ACTION

The meeting resolved -

(i) To obtain sample job specification for Executive Officer's appointment from Co-operative Federation of Australia following that body's assistance to Co-operative Federation of Queensland.

To adapt this to meet the needs of the Board and advertise inviting applications for the position of Executive Officer.

This action to be completed by 8th November 1984. The sub-committee appointed with responsibility for this action to be

Mr. Long
Mr. Macintosh
Mr. Mitchell
Mr. Rawlinson

(ii) To invite representatives from Co-operative Federation of Australia to visit Melbourne to meet the Federation Board and advance proposals regarding possible re-structuring of the Co-operative Federation of Australia which could meet the senior staffing needs of the Co-operative Federation of Victoria. This meeting to take place at the earliest opportunity.

(iii) To consider retaining the experience of the present Executive Officer in a consultative capacity.

7. CLOSURE

The meeting was closed at 8.15 p.m.